

Ministry of Education and Science of Ukraine

Lviv Polytechnic National University



**CONFIRMING**

Rector of

Lviv Polytechnic

National University

\_\_\_\_\_ Yu.Ya. Bobalo

Order # \_\_\_\_\_

from \_\_\_\_\_

Higher Education and Educational Activity

Quality Assurance Standard

(HES LP 04.004)

**Regulations**

**on Awarding Honors**

**of Lviv Polytechnic National University**

**Approved by**

**Academic Council of**


Lviv Polytechnic

National University

Minutes # 60 from December 23, 2019

Lviv

	<b>Position</b>	<b>Name</b>	<b>Signature</b>
<b>Developed</b>	Professor of Electronics and Information Technology Department	V.A. Pavlysh	
	Head of Scientific and Methodic Council	A.H. Zahorodniy	
	Scientific advisor	L.M.Pylypenko	
<b>Checked</b>	Vice Rector on Scientific and Educational Work	O.R. Davydchak	
<i>Edition 1</i>			<i>Page 1 of 20</i>

	Lviv Polytechnic National University		
	Higher Education and Educational Activity Internal Quality Assurance System		
	Regulation on awarding honors of Lviv Polytechnic National University		HES LP 04.04

## 1. General provisions

1.1. This regulation governs the procedure for presenting and awarding honors of Lviv Polytechnic National University (hereinafter – the University).

1.2. For achievements in scientific, pedagogical and public work, conscientious work for the benefit of the University and merits before it, there are five levels of awards:

Level I – Gratitude, announced by the order of the rector (Gratitude of the University, Annexes 1-3);

Level II:

Diploma of Lviv Polytechnic National University (hereinafter – the Diploma of the University, Annexes 4-6);

a valuable gift;

Level III:

Charter of Lviv Polytechnic National University (hereinafter – the Charter of the University, Annexes 7-9);

University badge with a certificate;

Level IV – Honorary Charter of Lviv Polytechnic National University (hereinafter – Honorary Charter of the University, Annexes 10-11);

Level V – Medal of Lviv Polytechnic National University "For outstanding merits to Lviv Polytechnic" (hereinafter – the Medal of Merits), the highest award of the University.

1.3. Awarding of the University honors of levels I-IV is carried out sequentially, starting from level I or II. Awarding the next level award is possible, as a rule, only after awarding the previous level award and not earlier than in a year.

1.4. Persons awarded a Diploma (Charter) of the University can again be awarded the same award not earlier than one year.

1.5. A person is awarded the Honorary Charter and the Medal of Merits only once.

1.6. A valuable gift and a badge of the University with a certificate are the awards of the Rector of the University.

1.7. In addition to the above-mentioned five-level awards, commemorative medals of the University's scientists can be introduced.

1.8. Awarding of honors takes place on public holidays (Independence Day, Constitution Day), based on the results of work during the study year, on the Day of Knowledge, Science Day, professional holidays, anniversaries, etc.

## **2. Requirements for candidates for awards of levels I-IV**

2.1. The Gratuities of the University are awarded to:

- employees of the University for many years of conscientious work;
- students of the University for public, organizational, cultural and educational, sports and mass activities.

2.2. The Diploma of the University is awarded to:

- employees and teams of structural units of the University for success in professional activities, conscientious work for the benefit of the University and active community service;
- students, postgraduate students and doctoral staff of the University for their achievements in education, research and active social activities;
- other persons and groups of enterprises, organizations, institutions for services to the University (with the help of the University in strengthening its material and technical base, conducting educational, scientific or cultural events, etc.).

2.3. The University Charter is awarded to:

- employees and teams of structural units of the University for significant achievements in teaching, research and professional activities;
- students, postgraduate students and doctoral staff of the University for significant achievements in education, research and active community service;
- other persons and teams of enterprises, organizations, institutions for services to the University (for fruitful cooperation with the University in research and training of young professionals and scientists).

2.4. The Honorary Charter of the University is awarded to the employees and teams of structural units of the University, other persons and teams of enterprises, organizations, institutions for outstanding services to Lviv Polytechnic National University in the implementation of state policy in the field of national education, many years of hard work, personal contribution to the training of highly qualified specialists and scientific personnel, fruitful scientific and pedagogical activity, introduction of modern technologies of teaching and education of youth, significant achievements in fundamental and applied research, solving important scientific problems, significant successes in creating the latest technology and introduction of modern knowledge-intensive technologies, strengthening and developing the material and technical base of the University.

### **3. Regulations for submission to the awarding of levels I-IV honors**

3.1. The initiators of the University awards may be the Rector of the University, Vice-Rectors, Directors of Institutes, Colleges, other educational units, heads and teams of structural units of the University, the Board of students and postgraduate students.

3.2. Awarding with honors of the University of students, employees, teams of structural units, third parties or teams of enterprises, organizations, institutions is carried out on the basis of the application for recognition in the name of the Rector of the University, which is accompanied by a recommendation indicating the specific merits of the applicant, which became the basis for initiating a petition for awards.

3.3. The proposal for awarding a certificate of Gratitude or Diploma of the University to students, postgraduate students, doctoral staff and employees of educational departments of the University, as well as other persons and teams of enterprises, organizations, institutions is considered by the director of the educational department. The proposal for awarding the employees of other divisions of the University is considered by the vice-rector who oversees the activity of the division where the candidate works. The director of the educational department or the vice-rector certifies with his visa the decision on the approval of the candidate's application.

3.4. The proposal on awarding the Charter of the University to students, postgraduate students, doctoral staff and employees of educational departments of the University, as well as other persons and teams of enterprises, organizations, institutions is considered at the meeting of the academic (educational and pedagogical) council of the educational department. The proposal on awarding the employees of other units of the University is considered by the vice-rector who oversees the activities of the unit where the applicant works. In case of positive consideration, the chairman of the academic (educational and pedagogical) council of

the educational department or the vice-rector certifies with his visa the decision on approving the candidate's application.

3.5. The proposal on awarding the Honorary Charter of the University of employees is submitted for consideration to the staff of the structural unit in which the applicant for the award works.

The proposal to award the Honorary Charter of the University to third parties or teams of enterprises, organizations, institutions is submitted to the staff of the structural unit of the University, which nominates a candidate for the award.

In case of approval of the candidacy for honors in the staff of the relevant structural unit, the proposal to award the Honorary Charter of the University of educational units' employees, as well as other persons and teams of enterprises, organizations, institutions shall be submitted to the academic (educational and pedagogical) council. The proposal to award other employees of the University shall be submitted by the vice-rector, who oversees the activities of the applicant's unit. Subject to a positive decision of the academic (educational and pedagogical) council of the educational department or vice-rector, the candidate for the award of the Honorary Charter is submitted to the Academic Council of the University.

3.6. Awarding of Gratitude or Diploma of the University is carried out by the order of the rector; Charter of the University is performed by the the rector' order on the basis of the decision of the Institute's Academic Council (decision of the educational and pedagogical council of the college, approval of the vice-rector); Honorary Charter of the University is fulfilled by the rector's order on the basis of the approval of the University's Academic Council.

3.7. Awarded employees and students of the University are given premiums. The amount of the premium is differentiated depending on the level of the award.

#### **4. Regulations for nomination for the award of a medal of**

Lviv Polytechnic National University

"For outstanding merits to Lviv Polytechnic"

4.1. The Medal of Merits can be awarded to employees of the University and other persons:

- for a significant contribution to the formation and development of intellectual capital of the University: the creation of scientific schools, significant scientific developments, the establishment of new areas of research;
- for innovative implementation in the organization and conduct of the educational process at the University: the introduction of new learning technologies,

- significant contribution to the integration of the University into the world educational and scientific space, the formation of the University's educational environment according to the relevant development objectives of the state;
- for significant contribution to the formation of the international image of the University, in particular: promoting the significant growth of the international prestige of the University; achievements in the implementation of joint educational programs with foreign universities; achieving significant results in ensuring the academic and scientific mobility of students and staff of the University; introduction and implementation of educational programs that provide for obtaining double diplomas; introduction and promotion abroad of scientific developments of the university; significant results in the implementation of joint research projects with foreign companies;
  - for public, socio-cultural or state activities that contributed to the growth of the prestige of the University;
  - for a significant contribution to the development of material and technical base of the University, the creation of educational and scientific laboratories equipped with modern facilities, contribution to the development of scientific, educational, social and industrial infrastructure of the University.

4.2. The initiator of the awarding of the Medal of Merits is the Rector of the University.

4.3. The application of the candidate for the award is discussed at the meeting of the administration. If the candidate's application is approved, it is submitted to the Academic Council of the University.

4.4. The decision to award a person with the Medal of Merits is made by the Academic Council of the University by secret ballot. The decision is considered adopted if at least two thirds of the present members of the Academic Council voted for him in the presence of a quorum.

4.5. Based on the decision of the Academic Council of the University, a corresponding order is issued.

4.6. A person awarded the Medal of Merits has the right to participate in the meeting of the Academic Council of the University with the right of advisory vote.

## **5. Commemorative medals of University scientists**

5.1. Commemorative medals of the University's scientists are introduced to honor the memory of scientists who have made a significant contribution to the development of education and science at the University.

5.2. The Rector, the Academic Council of the University and the Academic Councils of the Educational and Scientific Institutes may initiate the introduction of commemorative medals of the University scientists.

5.3. The first commemorative medal of the University scientists is the Commemorative Medal of Yuri Rudavsky, introduced in accordance with the decision of the Academic Council of the University in 2007.

5.4. Yuriy Rudavsky's Commemorative Medal can be awarded to employees of the University and other persons for outstanding services to science and education of Ukraine or significant personal contribution to the development of the University.

5.5. The initiative to award the Yuri Rudavsky's Commemorative Medal may be made by:

5.5.1) Rector of the University;

5.5.2) director of the Educational and Scientific Institute, head of another structural unit.

5.6. In case 5.5.2, the award proposal is submitted to the Rector together with extended information about the candidate.

5.7. If the rector supports the proposal for the award, the candidacy is considered at the meeting of the rector's administration. If the candidate's application is approved and consent is obtained from him to be awarded the Yuri Rudavsky Commemorative Medal, the candidacy is submitted to the Academic Council of the University.

5.8. The decision to award the Yuri Rudavsky Commemorative Medal is made by the Academic Council of the University by open voting.

## **6. Honoring the marked persons (teams)**

6.1. The presentation of the University Diploma or Charter of the University is carried out by the Rector of the University, or on his behalf by the Vice-Rector or the Director of the Institute (College).

6.2. The presentation of the University Honorary Charter and medals is held solemnly, usually by the Rector of the University, at a meeting of the Academic Council of the University or the Conference of the staff.

6.3. Relevant entries are made in the employment books about the awarding of the University's honors to the awarded employees in the personnel department.

# **LITTERIS ET ARTIBUS**

**LVIV POLYTECHNIC NATIONAL UNIVERSITY**

## **ORDER**

“ \_\_\_ ” \_\_\_\_\_ 20 year Lviv # \_\_\_\_\_

**On personnel**

\_\_\_\_\_

**For many years of conscientious work**

**for the benefit of Lviv Polytechnic**

**I ANNOUNCE GRATITUDE**

\_\_\_\_\_  
\_\_\_\_\_

**I wish you good health, success in your work**

**for the benefit of Ukraine**

**RECTOR**

**YU. BOBALO**



# **LITTERIS ET ARTIBUS**

**LVIV POLYTECHNIC NATIONAL UNIVERSITY**

## **ORDER**

“ \_\_\_ ” \_\_\_\_\_ 20 year Lviv # \_\_\_\_\_

**On personnel**

\_\_\_\_\_

**For many years of conscientious work for the benefit of Lviv Polytechnic**

**in honor of \_\_\_ th birthday anniversary**

**I ANNOUNCE GRATITUDE**

\_\_\_\_\_  
\_\_\_\_\_

**I wish you good health, success in your work**

**for the benefit of Ukraine**

**RECTOR**

**YU. BOBALO**

# **LITTERIS ET ARTIBUS**

**LVIV POLYTECHNIC NATIONAL UNIVERSITY**

## **ORDER**

“ \_\_\_ ” \_\_\_\_\_ 20 year Lviv # \_\_\_\_\_

**On students**

\_\_\_\_\_

**For \_\_\_\_\_ activity**

**for the benefit of Lviv Polytechnic**

**I ANNOUNCE GRATITUDE**

\_\_\_\_\_

\_\_\_\_\_

**I wish you further success in your studies**

**and social activities**

**RECTOR**

**YU. BOBALO**

**DIPLOMA**  
**LVIV POLYTECHNIC**  
**NATIONAL UNIVERSITY**  
**AWARDS**

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**FOR SUCCESS IN PROFESSIONAL ACTIVITY AND CONSCIENTIOUS  
WORK FOR THE BENEFIT OF LVIV POLYTECHNIC**

**RECTOR**

**YU. BOBALO**

**LITTERIS ET ARTIBUS**

**DIPLOMA**  
**LVIV POLYTECHNIC**  
**NATIONAL UNIVERSITY**  
**AWARDS**

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**FOR SUCCESS IN STUDIES**  
**AND ACTIVE PUBLIC WORK**

**RECTOR**

**YU. BOBALO**

**LITTERIS ET ARTIBUS**

**DIPLOMA**  
**LVIV POLYTECHNIC**  
**NATIONAL UNIVERSITY**  
**AWARDS**

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**FOR MERITS**  
**BEFORE LVIV POLYTECHNIC**

**RECTOR**

**YU. BOBALO**

**LITTERIS ET ARTIBUS**

**CHARTER**  
**LVIV POLYTECHNIC**  
**NATIONAL UNIVERSITY**  
**AWARDS**

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**FOR SIGNIFICANT ACHEIVEMENTS IN EDUCATIONAL AND  
SCIENTIFIC WORK**

**RECTOR**

**YU. BOBALO**

“ ” \_\_\_\_\_ 20

**LITTERIS ET ARTIBUS**

**CHARTER**  
**LVIV POLYTECHNIC**  
**NATIONAL UNIVERSITY**  
**AWARDS**

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**FOR SIGNIFICANT ACHIEVEMENTS IN PROFESSIONAL ACTIVITY**

**RECTOR**

**YU. BOBALO**

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**LITTERIS ET ARTIBUS**

**CHARTER**  
**LVIV POLYTECHNIC**  
**NATIONAL UNIVERSITY**  
**AWARDS**

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**FOR MERITS BEFORE LVIV POLYTECHNIC**

**RECTOR**

**YU. BOBALO**

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**LITTERIS ET ARTIBUS**

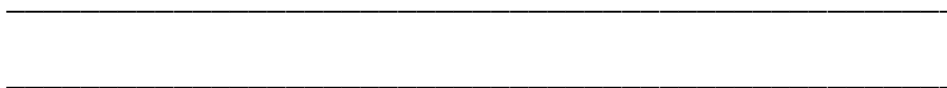


# **HONORARY CHARTER**

**LVIV POLYTECHNIC**

**NATIONAL UNIVERSITY**

**AWARDS**



**FOR OUTSTANDING SUCCESS IN PEDAGOGICAL AND SCIENTIFIC  
WORK AND NOTABLE MERITS BEFORE LVIV POLYTECHNIC**

**RECTOR**

**YU. BOBALO**

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**LITTERIS ET ARTIBUS**

# **HONORARY CHARTER**

**LVIV POLYTECHNIC**

**NATIONAL UNIVERSITY**

**AWARDS**

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**FOR NOTABLE MERITS BEFORE LVIV POLYTECHNIC**

**RECTOR**

**YU. BOBALO**

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**LITTERIS ET ARTIBUS**